# Minutes of Governing Body Meeting, 8th July 2025.

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| Present: | S Moss (Co Chair)  R Campbell (Head teacher)  H Halliwell (Staff Governor)  V Sadd  N Wiltshire  N  A Holland  L Hart |
| In Attendance: | Y Scott Clerk |
| Apologies: | B Calvert  M Welsh |

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| **25/62** | **Receive Apologies for Absence –** | |
| *Summary of Discussion*  (Including  questions and responses) | *Lead – Chair*  *Purpose - Decision*  Apologies received in advance via email  M Welsh – Apologies received in advance  B Calvert – Informed unable to attend at last meeting, notice given  **Agreed by all governors** | |
| **Actions Arising / Resolutions 25/62** | | |
| NA | |  |

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| **25/63** | **New Declarations of Interest and Interests Relevant to this Meeting** | |
| *Summary of Discussion*  (Including  questions and responses) | *Lead – Chair*  *Purpose – Information*  Nil received | |
| **Actions Arising Resolutions 25/63** | | |
| N/A | | **NA** |

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| **25/64** | **Agree Minutes of Past Meeting and Consider Matters Arising** | |
| *Summary of Discussion*  (Including  questions and responses) | *Lead – Chair*  *Purpose – Information*  **No actions**  L Hart put forward as new Co-Opt governor (left room at 1335), post interview with headteacher. Discussed with members all agreed unanimously to co-opt, Mrs Hart (invited back into the meeting at 1338) | |
| **Actions Arising / Resolutions 25/64** | | |
| *Voted unanimously to co-opt Mrs L Hart*  *Previous minutes a true reflection and accepted as such unanimously* | |  |

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| ***25/65*** | ***Consider Meeting Focus – School Improvement*** | |
| *Summary of Discussion*  (Including  questions and responses) | *Lead – CofG - Headteacher*  *Purpose – Information*  Policy documents tabled in advance to all Governors via portal.  School Improvements   * Receive Verbal Update from Headteacher to review term, including:   + Progress against SIP KPs   + Provisional Data (if available)   + Send, Finance, Pupil Premium and Sports premium updates.   + Safeguarding updates   **SIP** On track at end of 2-year SIP, despite huge challenges we have been very successful measured against the SIP and could not have asked more of our team   * Brief review of outcomes against KPIs. * Over summer SLT will produce new SIP * KP1 scrutiny complete and all identified needs implemented * KP2 continually reinforce tiers of vocabulary, parlance shows there is still language deficit, and oracy will be included next SIP * KP3 to continue with whole school leadership and governor training considering transition and fluidity of teams once again. * KP4 Further develop provision for SEN again remains constantly relevant, we have had a full audit of SEND this morning and we will continue to work to support and develop all our SEND needs within the new SIP * Key priority 5 contextual challenges continue and will carry to next SIP.   **Questions**  **Being at the end of the 2-year SIP are we where you expected?**  *We are very pleased with the progress across the SIP; we will of course (as with each period of development of the new SIP) carry some items over as cohorts change (transition/posting) which means some areas remain high value for our SIP within the next 2-year program.*  **You note you are pleased with how we are embedding curriculum, are there any areas still showing that need further consideration?**  *Tier 2 vocabulary still needs more work as without this it can lead to a breakdown in learning and misconceptions, we need to be more explicit in good practice in oracy, and now with our English lead having a background in key stage 1 and phonics this gives much broader coverage for whole school advancement.*  **How has training been met for the school team this year, is it in house or do staff have opportunity to attend external training?**  *We have diversified training this academic year with external qualifications being completed by numerous staff including HLTA, Headteacher NPQEL, NPQLPM, NPQSEND, mastering maths and additionally Swaledale Alliance training from pedagogy all off site which has enhanced delivery to the staff team. Governor training remains dynamic - there is training available free this week on the new writing network if anyone would be available to attend, we have just been informed regarding this today.*  **From what we see in school the KBF seems to be running really well, however considering comments re SLT completing new SIP over summer period could we ask you continue and extend the current SIP, as the work could be wasted considering we are awaiting new updates in November re Ofsted requirements?**  *Yes, if this is at request of governing body we can continue on this SIP knowing what we are planning going forward re overarching priorities, oracy and other areas we have already discussed this is feasible and best use of time and productivity considering the national picture.*  **Provisional Data**   * Provisional data report just completed after receiving SATs data this morning which has been uploaded to governor portal this lunch time. * Key points summarised in meeting from report including EYFS outcomes, KS1 outcomes, Y2 phonics re sits, KS2 outcomes MTC, SATs * KS1 very small cohort 11% equals 2 children, on entry we had 10% of children anticipated to achieve GLD, as previously discussed minimal cluster for pushing progression which has impacted. * KS1 Phonics 1 disapplied pupil joined 2 weeks prior to tests, without this child's results we sit at 79% if however, they decide to add in the child due the boundaries for which school their results sit in it would be 73%. * Yr2 Re-Sits, less that one child behind national with our reported results by the narrowest margin. * KS2 MTC, mastering number program has already developed pupils in this first year. Improvements on last year’s and ahead of national average score. * SATs, just processed this morning, leave to any questions. * Point of note, all school reports that have been completed this year are absolutely on point for year 6 students, they were completed before SAT results came in and their teacher assessment of their achievements is 100% in line with the received SATs results this morning.   **Questions**  **Do you expect to see further advances in MTC next year?**  *Yes, as we are only in the first year of mastering numbers program and we have improved already on last year's score of 18.7, we are already in line with national for average score, and also to note, the threshold report is only on those pupils who achieve 100% in the paper.*  **In the anonymised Y6 report the pupils in red who did not achieve the national mark for a pass where if any do your concerns lie going forward for our next cohort?**  *This year has had a very challenging cohort with 53% SEND within the group, yet all of our pupils have achieved wonderful results for themselves and should be very proud, as indeed are we, we celebrate all our success and every pupil is different note child no 10 has been with us their full primary schooling, is and EHCP and has achieved super results, every child is different and we celebrate their learning with them as individuals. As can be seen by the colour coding there is some correlation in regard to those students who have joined us within the last academic year, some from overseas and some from Scotland, whose education systems are different to ours, despite this they have still achieved great results for themselves. All bar one of the pupils who did not meet the DfE target are pupils who have been with us less that 12 months.*  As always for ourselves this set of results sits in our story behind all the contextual and transitional needs we have and will continue to be these ways due to our unique school circumstances.  **How have the students reacted to their results considering the stress the testing process sometimes entails?**  *The students have not received their results as yet as they are on high school transition, Mrs Halliwell will be informing them when all pupils are present tomorrow.*  **Seeing how close the scores are to pass the school should be incredibly pleased with this set of results, as at year 7 these results are used as data to give a predicted GCSE grade and their scores unlock the ability to thrive in many different subjects.**  *Thank you, that is a great point to note, we are very proud of the children and the team and the education and learning they will take forward to support their advancement at secondary school.*  **Did you consider any disapplications in advance for this particular cohort?**  *Yes, but we felt considering the emotional impact as well that all children would be better emotionally if they were part of the process with their peers, however, we had robust access arrangements in place for all our pupils from scribes, to extra time and we supported them in all ways we could to reduce impact and to support all their needs.*  **Do you contact parents with results for SATs and discuss?**  *SATs results go home in school reports this week, and parents should be aware through attendance at PTC’s, post mock SATs and alongside teacher assessment where their children are at.*  **Considering our data questions, considering context, transition, etc surely the only question that matters is ‘so what’ for next SIP?**  Yes, it would quite correctly be posed in such a manner as we want to know “what are we doing” and “how do we get there”, these questions apply to every area of what we complete in education and learning and apply to all pupils and their development.  **Sports Premium**   * DfE have changed the format for the sport's premium returns massively, making a relatively straightforward task more onerous now. It is hard to fully cross check your spending as they are often tick boxes which may not fit with spending which was authorised but not as able to show allocation now. * Operating expenses now has categories you are judged against for example off site membership that supports sport * Document has been completed, and also to note no sports premium spending can be carried forward to the next academic year.   **Questions**  **When do you receive the document for population?**  *You receive this at the beginning of the summer term, and it must be completed by the 31st of July. To support other headteachers within our cluster of schools, whilst completing the document I copied each page into another document format to enable other heads, and ourselves going forward to be able to map and plan the sports premium against the format therefore in doing so it will be far easier to complete the return next year as we have planned according to how we are able to fully audit our spending.*  **Have there been any SEND non-competitive events provided for pupils during this academic year via cluster/alliance sports?**  *Not specifically for SEND only, but we have prioritised this group. Miss Wilkinson is raising this going forward for next year, requesting inclusion of sport that is maybe more solitary or less competitive sports to enable full access to all. We did choose to field a team of non-competitive children with many additional needs in a recent competition which was a lovely success, and we were complimented on this choice by other schools partaking in the event.*  **Safeguarding Updates**   * 4 under full CIN or CP (anticipate 2 of these to change by EOY) * Quite tricky dynamics on station that have safeguarding issues attached, having great interaction with OCS and Padre for out of hours comms and safe sharing of appropriate information to continually support our families and community. * This has had great impact contextually in school and the joined-up working is a huge support for all involved.   **SEND**   * We have completed the inclusion focus school improvement visit which included 20 questions in advance to be completed as preparation for the visit. * 3 children were selected as case studies, 1 ‘just popped into my office’ during the session therefore without being scripted there was lots of live real time SEND to be viewed, and this was actually relevant for the 3 children as case studies and others in school. * We do not have the report back as this visit was today however our advisor was full of praise for the teaching, TA team and the team around the children including CACHE student showing independent thinking in the moment sorting sensory provision to support dysregulation and changing need. She noted how highly skilled the team are and wanted to showcase what we do here at other schools. * SEND numbers have changed within the last week due to children on role not having been placed in new schools as yet keeps them on our register and is reported via CAE for management of the children being in school in their new areas. * Flux downward in numbers probable from 14 down to 9 EHCP * S&L is our highest need with autism at 24% but if you included children on pathway that figure would be 41% of SEND. * Also note we have had English, leadership and safeguarding report back all have been really positive and have been incredibly impressed with phonics/early reading and how it is hard to tell who the teacher and TA is when in class.   **Questions**  **Would we consider it to be a good observation that they don't know which is the teacher or TA in class?**  *Yes, adaptive learning, pre teach are all through great planning and discussion with the teacher and their TA team to ensure everyone is prepped and ready and all should be directing learning and be involved with the teaching. They are able to anticipate need and support learning through this adaptive teaching method.*  **Finance and Pupil Premium.**   * GAPE still ongoing for external training and support * Budget has further challenges with 10 more pupils leaving due to parent promotions and postings, also a considerable number of EHCP pupils are leaving, to put this in context the loss of 3 of our EHCP pupils in one week with no prior warning impacted the budget negatively as we had literally the week before offered and confirmed 2 established part time contracts to cover the need for these pupils (as we had a full time established post leaver)and then with no communication these 3 pupils left.   **Questions**  **Are there any rotary club or local grants etc that school could be applying for to support us during this challenging period?**  *Rotary clubs and such mainly want a really definable program for grant access, with staffing they demand legacy and, in a school, it doesn’t work as a whole school legacy. FOS are really impactful and are applying for many grants to try to support with updating all the playground alongside the amazing fundraising they have been doing.* | |
| **Actions Arising / Resolutions 25/65** | | |
| Book LH and KR onto writing framework for governors | | **Admin** |

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| **25/66** | **Consider Meeting Focus – School Improvements** | |
| *Summary of Discussion*  (Including  questions and responses) | *Lead – Headteacher*  *Purpose – Information*   * Discuss Self Evaluation and likely Key Priorities to be considered in next year’s SIP * Review stakeholder voice (e.g., Parent Survey, Pupil Conferencing etc.) * Review Pastoral Care Provision (link: SPP) * Review effectiveness of Governance   **New SIP**  Point already noted in discussion earlier in meeting, however, going forward for development of new SIP the likely KPS are;   * To continue as is until we have further guidance from DfE in November as proposed by the governors in this meeting, also as already noted contextual and other KP’s will remain but with differing priorities within them.   **Effectiveness of Governance**  Great to have new governors on board, please do ask and work alongside the longer serving members of the board. Has been a very effective year with governance being key to our school management and advancement. Going forward please consider if there are any priorities that the governors require for the SIP.  **Questions**  **Can the governors be added to the communication system for what is going on in school so that we can attend and support?**  *Unsure at present as this is part of the MIS system and this is for staff and pupils, will get admin team to check if this is possible going forward to support communication, to note the admin team will be moving from the current management system in January 2026 to Arbor this is due to ScholarPack being terminated in February as they have been bought out and will no longer be a MIS portal, and they hope to use Arbor for all communication going forward.* | |
| **Actions Arising / Resolutions 25/66** | | |
| Check if governors can be added to MIS to enable PING communication | | Admin |

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| **25/67** | **Policy Update** | |
| *Summary of Discussion*  (Including  questions and responses) | *Lead – Chair*  *Purpose - Decision*  Policy documents all tabled in advance to all governors.  Already reviewed digitally – to be noted. Policies as per review schedule to be reviewed;   * Acceptable Usage Agreement * Children with health needs who cannot attend school * Staff – Other HR Policies (all LA) * GDPR Information Security Incidents * GDPR Policy and Privacy Notice   **Noted -** for benefit of newer governors re the staff- other policies update that as a governing body this has been previously agreed that we would continue to accept the updates as delivered by LA (via consultations with unions etc) on the main band of policies for HR to ensure compliant with law as it frequently changes. Full consent to continue to take this line of management going forward.  The appendix on the behaviour policy is added for approval, relates to how we report and record repetitive incidents i.e. swore, threw a chair, as continual calls can be overwhelming for parents. This cross references to the H&S incident near miss recording. The appendix change ensures sensitivity for staff and progression for pupils.  **Questions**  **Should maternity leave now not read as parental leave?**  *Yes, we will get that amended.*  *NW left meeting at 1501*  **Regarding the appendix is their clear dialogue between any shared team that is not day to day contact to ensure fair continuation of process?**  *Yes, orange card system has really helped with this it is a log, non-visible in class that is communicated and passed over to the tea, PPA cover, TA, supply etc for fairness.* | |
| **Actions Arising / Resolutions 25/67** | | |
| Resolutions: All tabled policies carried    The above policies tabled in advance of the meeting have been adopted unanimously.  **Agreed** (All) AbstainNone  Website to be updated and all school staff made aware re amendments | | **NA**  **School Admin** |

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| **25/68** | **Receive Monitoring Reports – 25/68** | |
| *Summary of Discussion*  (Including  questions and responses) | *Lead – Chair*  *Purpose – Information*  *Monitoring: Non tabled*  *Please note going forward monitoring continues with the joined together plan.* | |
| **Actions Arising / Resolutions 25/68** | | |
| NA | | **Clerk** |

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| **25/69** | **Discuss H&S and GDPR – 25/69** | |
| *Summary of Discussion*  (Including  questions and responses) | *Lead – Chair*  *Purpose – Information*   1. No GDPR known breaches and no requests for FOS/SAR in this period 2. Boiler almost complete just awaiting a new control panel which has been addressed within the original job however just awaiting EON delivering the parts for this to be completed. 3. School field cracks due to drought addressed by grounds maintenance and in house with over 2 tonnes of soil | |
| **Actions arising/resolutions 25/69** | | |
|  | | **CofG** |

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| **25/70** | **Discuss AOB – 25/70** | |
| *Summary of Discussion*  (Including  questions and responses) | *Lead – Chair/Clerk*  *Purpose – Information* | |
| **Actions Arising / Resolutions 25/70** | | |
| NA | | **Clerk** |

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| **25/71** | **Confirm Date of Next Meeting – 25/71** | |
| *Summary of Discussion* | *7th - October 2025, 1330* | |
| **Actions Arising / Resolutions 25/71** | | |
| NA | |  |