# Minutes of Governing Body Meeting, 10th May 2021, Via Zoom.

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| Present: | C Gilbey (Chair)  R Campbell (Head teacher)  B Calvert (arrived at)  K Davies (Staff Governor)  G Firth  N Wiltshire |
| In Attendance: | Y Scott Clerk  C Rogers (Guest) |
| Apologies: | K Davies  C Ditch  S Moss |

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| **21/28** | **Receive Apologies for Absence –** | |
| *Summary of Discussion*  (Including  questions and responses) | *Lead – Chair*  *Purpose - Decision*  Apologies received in advance via email  K Davies  C Ditch | |
| **Actions Arising / Resolutions 21/28** | | |
| **Agreed by all governors** | |  |

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| **21/29** | **New Declarations of Interest and Interests Relevant to this Meeting** | |
| *Summary of Discussion*  (Including  questions and responses) | *Lead – Chair*  *Purpose – Information*  *Nil received*  *Routine Business*   1. *Vote for new parent governor –application after closing date due to Covid school closure* | |
| **Actions Arising Resolutions 21/29** | | |
| Resolutions: Vote in Parent Governor    The above position tabled in advance of the meeting has been agreed unanimously.  Received virtual confirmation vote from SM  **Agreed (All present and 1 virtual)** | | **NA** |

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| **21/30** | **Agree Minutes of Past Meeting and Consider Matters Arising** | |
| *Summary of Discussion*  (Including  questions and responses) | *Lead – Chair*  *Purpose – Information*  REF  21/20 - Availability Matrix – Completed by CofG for discussion in AOB  21/23b - Written confirmation re payment required from NYCC re Airey works – confirmation in writing received 6/05/2021 | |
| **Actions Arising / Resolutions 21/30** | | |
| Previous minutes a true reflection and accepted as such unanimously | | **N/A** |

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| **21/31** | **Consider Meeting Focus – School Improvement Focus – Spring Headteachers Report** | |
| *Summary of Discussion*  (Including  questions and responses) | *Lead – Headteacher*  *Purpose – Information*  Policy documents tabled in advance to all Governors via portal.    Spring Headteachers Report   1. Receive Spring Headteachers Report; to include    1. CRP/SIP Progress Update    2. Pupil Premium/Sport Premium Update 2. Other Staffing Updates   Some updates and changes highlighted, open for questions and discussion.  **Can you speak more into the curriculum section?**  Curriculum development pre and post COVID will look different. Current priorities: recovery and responsiveness to address issues arising out of Covid going forward for pupils. Model we will be developing is to consider threshold concepts and ascertain fundamental knowledge rather than reducing breadth of curriculum.  **Disadvantaged, Pupil Premium and Covid Catch Up Funding.**  Disadvantaged - we still work towards our school plans as articulated in last strategy statement. Significant flux makes impact difficult to monitor - we have gone from 6 to 11 to 9 disadvantaged pupils within this term alone. We do not have detailed data re disadvantaged pupil progression as only 2 weeks of children in school. Summer headteacher report will have more detail. Initial indicators suggest DPs have been disproportionately affected by lockdown.  Service pupil premium – pastoral focus entirely appropriate with evidence of more issues with wellbeing and anxiety, as well as more skills in resilience requiring development.  Catch Up Premium - we have had catch up clubs, although they are currently on pause it will be reviewed in Autumn term. We will also be looking at use of Service Pupil support worker, (being interviewed for in a weeks’ time), if there is a successful applicant, which will use some of the funding to interject where needed most across the whole school.  **Please can you offer a SEND update?**  21% at moment, higher than national average, 6 with EHCP. Due to the fact that they are not yet on roll from school, we do not have evidence for other possible EHCP children to submit. We have 1 pending and possibly a couple of others. Difficult to check who has gaps in cognitive learning as Covid lack of schooling vs. gap due to need and when these are both overlapping.  EP MOD funded time is being used for cognitive gaps to see if any underlying learning needs that will be a barrier to progress.  **Staff Wellbeing Data in response to governors’ request**  Staff survey completed. Serves to confirm that this has been an incredibly challenging 12 months. Governors noted the strategies we have put in place to see how this has impacted wellbeing, and will review which are continued.  CP:  One family under child in need, and one family under children in need transferred out of area but still have an overview on this. 32 families with low level concerns.  Projection Finance:  Outturn of £210,00 which will help re the deficit as per previous discussions.  **Questions:**  **There is a lot there – especially about the curriculum – how will governors follow all this?**  *We will continue to cover this in detail in headteacher reports and within monitoring in school and via documents sent to Governors in advance of meetings.*  **Will it be more difficult when you add in new pupils regarding the curriculum (mobility etc.)?**  *Yes, it will, as we know what we have completed for home learning for current students, but other schools may have covered different curriculum, through different home learning and interactions, meaning we have multiple layers to manage.*  *Rationale developing re: our curriculum design is to stick very closely to national curriculum and not put too much of our own ‘enhancement’ on this. If we aim for a unique offer, we risk children not having enough basic crossover from the school they may have left, particularly if the school is not within the English system for education.*  *Covid recovery plan sets out a clear balance for curriculum alongside social emotional and pastoral priorities. Addressing gaps and pastoral needs is within our school development plan. This is typical of what we do as a school as recovery is often our bread and butter due to the turbulence and mobility that our pupils have.*  **Are all students back now and how is attendance currently?**  *Yes, all students back. Attendance at 97.8%. Regarding persistent absenteeism, 2 of 6 are now off roll - during on roll period they were living between 2 different countries, they remain on our books awaiting confirmation they have arrived at new school. Others will be back above 90% within a week or so.*  **Is the SEN Hub provision likely to get better?**  *We hope so, one of the delays is because they were not allowed to do visits and observe as this is the best route to see a child's needs. We will be going back to the SEN hub lead as we do not have our children long enough to warrant such a long gap in between responses to our requests and this is a priority for SEND to chase currently.*  **I would like ongoing updates regarding this for Governors, as the concern for me is that Covid will become an excuse for delivery not being met, can this be noted?**  *Of course.*  *Headteacher screen shared document which highlights what the requirements are that should be met and in place for the SEN Hub delivery. Updates will be provided to FGBM by SENDCO.*  **Is there anywhere else we can contract with to get a better service for SEND to push this on?**  *Essentially the services have been removed, there may be more private practice becoming available for interventions as we progress into this year, but none yet.*  **The final graph in wellbeing, difficulty of implementing the … what?**  *The implementation of the new curriculum.*  A significant staffing update is that our assistant head is retiring at end of this academic year as is Mr Nuttall. This will be drop in strategic capacity, but we also know we have been truly fortunate to have this capacity for the time we have, particularly when considering the long-term sustainable model for school. We are very sorry to see Christine go, particularly in regard to what she brings to the whole school team.  We have already started to review our roles, and this will be discussed with CofG. The reactive and responsive work will hopefully be picked up by new service pupils support role and the re allocation of subject leadership roles to leadership teachers within school which will be helpful to their CPD and portfolio as well as to the SLT team.  **Are they both going at end of year or academic year?**  *Academic year*  FGB would like record our sincere thanks to Mrs Nuttall for the work she has contributed over her time here and wish to send her very much off with our greatest thanks and good wishes to her and her family for her retirement. | |
| **Actions Arising / Resolutions 21/31** | | |
| Chair to write to CN to thank her for her work in the school. | | Chair |

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| **21/31b** | **Consider Meeting Focus – Governor Actions and Training** | |
| *Summary of Discussion*  (Including  questions and responses) | *Lead – Headteacher*  *Purpose – Information*  Policy documents tabled in advance to all Governors via portal.  Governor Actions and Training   1. Governor Training – needs analysis 2. Governor involvement for remainder of term   Difficult to complete training within this year, although some Zoom training has been sourced and completed. Mr Rogers will be completing new governor training, CofG and Head attending Developing a Winning Team this coming month and CofG attending Chair of Governors Network via Swaledale Alliance.  **Questions**  **Is there any training that is needed within the governing body that may be bespoke that could be sourced for the coming year?**  *Governors please view online offers from SLA and contact CofG to request. Also consider need of the board and liaise with CofG re any areas of training that can be sourced to support CPD.*  **Is there anything regarding what to expect as a governor under the new Ofsted?**  *Great question that we will investigate.*  **Regarding the quick turnover of governors which means we lose continuity and breadth of experience. Is there any way we can look at this changing and challenging area for our governing body and develop or look at training that can support this?**  *It is helpful to look at this and try to develop what can support this. CofG and Head will bring this up at Developing a Winning Team training and see if there is some advice from the trainer or ideas in how we can develop this are for the team.* | |
| **Actions Arising / Resolutions 31/b Governor Actions and Training** | | |
| Investigate bespoke training needs, areas to consolidate within FGB due to flux, liaise with governors re training matrix requirements | | CofG  Head |

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| **21/32** | **Policy Update** | |
| *Summary of Discussion*  (Including  questions and responses) | *Lead – Chair*  *Purpose - Decision*  Policy documents all tabled in advance to all governors.   1. Policies to be reviewed:  * Behaviour Management Policy * Policy of Behaviour Principles  1. Overview of Policy Review Schedule   Recently updated our own internal policy review schedule with DfE statutory list. We work on the basis that when it is governing committee or headteacher that you are happy for the headteacher to decide and approve.  **No questions regarding policies or review schedule, agreed in full.**  **It would be helpful to know when other policies have been improved or adopted to cover all eventualities and as a point of information?**  Yes, happy for this to be considered outside the meeting for how this can be delivered to governors, possibly access to the policy portal same as the teachers and school staff access via Teams. If not, at least an acknowledgement of which policies have been reviewed will be made so governors can request as needed. | |
| **Actions Arising / Resolutions 21/32** | | |
| Resolutions:  Behaviour Management Policy  Policy of Behaviour Principles    The above policies tabled in advance of the meeting have been adopted unanimously.  **Agreed** (All) AbstainNone  Review how to inform FGB regarding policies reviewed and adopted on authority of headteacher and access therein if required by FGB, report back in preparation for new academic year. | | **NA**  **Head** |

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| **21/33** | **Health and Safety – As Tabled** | |
| *Summary of Discussion*  (Including  questions and responses) | *Lead – Headteacher*  *Purpose – Information*  *Health and Safety Update*   1. *Update of Sensory Garden Completion*   All completed and payment due to go out for remaining half of payment due with a £799.80 discount as negotiated by school due to delays. Great many thanks to Mrs Scott and Mrs Davies for sourcing, planting, crafting, and creating the sensory sounds and vision within the new space to bring the vision to life. | |
| **Actions Arising / Resolutions 21/33** | | |
| N/A | | **NA** |

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| **21/34** | **Monitoring Reports – As Tabled** | |
| *Summary of Discussion*  (Including  questions and responses) | *Lead – Headteacher*  *Purpose – Information*  None tabled as of 9th May 2021  SM informed governors that Reading Deep Dive monitoring was rescheduled from last week and will now be Thursday 13th May 2021 | |
| **Actions Arising / Resolutions 21/34** | | |
| N/A | | **NA** |

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| **21/35** | **Discuss AOB -** | |
| *Summary of Discussion*  (Including  questions and responses) | *Lead – Chair/Clerk*  *Purpose – Information*   1. Receive results of Availability Matrix – schedule remaining meetings   Tuesdays are available for FGB post the matrix being completed. Confirmed by all in attendance that from the July meeting onward this will be a change to the Governor schedule. Therefore, Tuesday 13th July will be the final meeting of the academic year at 1330. CofG will confirm the June meeting date with all members after clerk liaises with Bursar and KD re ability to move their diary. | |
| **Actions Arising / Resolutions 21/35** | | |
| Check for Bursar for move to 15th June for meetings and KD | | **Clerk** |

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| **21/36** | **Confirm Date of Next Meeting -** | |
| *Summary of Discussion* | *Virtual Zoom – 15th June1330 TBC* | |
| **Actions Arising / Resolutions 21/36** | | |
| NA | |  |