# Minutes of Governing Body Meeting, 13th July 2021, Via Zoom.

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| Present: | C Gilbey (Chair)  Katrina Davies (Vice Chair)  R Campbell (Head teacher)  K Davies (Staff Governor)  S Moss  C Rogers  N Wiltshire  C Ditch |
| In Attendance: | Y Scott Clerk |
| Apologies: | G Firth  B Calvert |

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| **21/45** | **Receive Apologies for Absence –** | |
| *Summary of Discussion*  (including  questions and responses) | *Lead – Chair*  *Purpose - Decision*  Apologies received in advance via email  G Firth  B Calvert  **Agreed by all governors** | |
| **Actions Arising / Resolutions 21/45** | | |
| Accepted | | **Chair** |

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| **21/46** | **New Declarations of Interest and Interests Relevant to this Meeting** | |
| *Summary of Discussion*  (including  questions and responses) | *Lead – Chair*  *Purpose – Information*  Nil received | |
| **Actions Arising Resolutions 21/46** | | |
| N/A | | **NA** |

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| **21/47** | **Agree Minutes of Past Meeting and Consider Matters Arising** | |
| *Summary of Discussion*  (including  questions and responses) | *Lead – Chair*  *Purpose – Information*  **REF**  21/42 Complete  21/43 Complete | |
| **Actions Arising / Resolutions 21/47** | | |
| Previous minutes a true reflection and accepted as such unanimously | | **N/A** |

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| **21/48** | **Consider Meeting Focus – Leadership and Management & Overall Effectiveness** | |
| *Summary of Discussion*  (including  questions and responses) | *Lead – Headteacher*  *Purpose – Information*  Policy documents tabled in advance to all Governors via portal.  *Receive Provisional/ Summer Update HT Report to include:*   * *CRP/SIP Progress Update and likely foci for next year* * *Pupil Premium Update* * *Initial Evaluation of School Performance Data* * Due to lack of statutory data, internal TA and Test data to be used for evaluating Pupil Progress. This is still being gathered by teachers at time of meeting. Full analysis will be available in September. * SIP and CRP have been updated; all actions RAG rated. This will be tabled with HT report in Sept. Headlines:   + Majority of actions completed successfully   + Exception: Middle leadership and Coaching, suspended due to COVID     - To be included in next year’s plan * SIP shared on screen for discussion.   **What are the priorities for next year?**   * Further development of middle leadership * Personal development and wellbeing * Early reading and Phonics * Wider leadership and Governance   *Catch Up Premium - review*   * Catch up Premium: tabled, including proposed expenditure summary.   + N.B. reality of expenditure clearly exceeds available resource, but Catch Up Premium mapped against costs.   **Re: Catch Up Premium – specifically the 1:1 teaching how are you making the decisions on who receives this?**   * Primarily on the basis of data analysis of Teacher Assessment and Test data. * Note: not only Lowest Attainers, but also those on threshold requiring additional catch up * IPM targets will support SEND pupils benefitting from this funding. * Evaluation of those who have previously identified barrier to learning vs. those who have fallen behind solely due to COVID. | |
| **Actions Arising / Resolutions 21/48** | | |
| HT to present Data Analysis and Finalised SIP Progress update to next FGB. | | **RC** |

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| **21/48b** | **Consider Meeting Focus – Leadership and Management & Overall Effectiveness** | |
| *Summary of Discussion*  (including  questions and responses) | *Lead – Headteacher-Sports Lead-CofG*  *Purpose – Information*  Documents tabled in advance to all Governors via portal.   * Sports Premium Briefing presented to Governors by HT, including expenditure figures.   **Regarding the Sports briefing, the last network meeting to there was much debate re how long the sports premium would be a constant or if will it be removed - do you have any details?**  It is possible it will go at any point, that said considering how important physical activity is and what impact lock down as had on this area of children’s life we cannot see this being removed for now.  **If this did go where would we look to?**  It would be a combination of cutting expenditure and redirecting how we provide our offers, for example after school clubs may have to change, subsidies for travel to sports events would also have to be reviewed. Ultimately being more selective of who and what teams we field and what we participate in**.**  **Have we saved this year then?**  Yes. There is a carry forward of £7,300 as had to commit to what we had already allocated. Mr Fenn is in the process of handing over sports to Miss Baddon for the next academic year which we believe will complement the work already implemented for KS2 by Mr Fenn, allowing Miss Baddon to concentrate on bringing in EYFS and KS1 with a new version to present mid-way through next term and how to use the carry forward to supplement this.   * Review Effectiveness of Governance   HT and CoG attended a training session on Building Effective Teams.  Outcomes:   * New governor pack being prepared (CoG) * Further enhancements to monitoring being proposed next year (to be discussed in Autumn 1). * Link Governor roles reconsidered | |
| **Actions Arising / Resolutions 21/48b** | | |
| NA | | NA |

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| **21/49** | **Policy Update** | |
| *Summary of Discussion*  (including  questions and responses) | *Lead – Chair*  *Purpose - Decision*  Policy documents all tabled in advance to all governors.  Already reviewed digitally – to be noted.   1. Policies to be reviewed:  * Child with Health Concerns cannot attend School * Staff – Other HR Policies   **No Questions** | |
| **Actions Arising / Resolutions 21/49** | | |
| Resolutions: Both tabled policies carried    The above policies tabled in advance of the meeting have been adopted unanimously.  **Agreed** (All) 6 AbstainNone | | **NA** |
| **21/50** | **SEND – 21/50** | |
| *Summary of Discussion*  (including  questions and responses) | *Lead – Headteacher*  *Purpose – Information*   * No year 6 pupils leaving not much change from last report. No leavers and 1 new arrival in September so 7 EHCPs in September. * Transitional funding applied for – one successful, one not, noted this is strange as have very similar needs. * HT and SENCO have had a challenging meeting with LA to raise concerns regarding funding, lack of Hub services and poor provision, as requested by governors at last meeting.   + Little evident progress   + Concern that LA position does not reflect reality * SEND practice around school continues to be strong.   **Presumably, other schools are having these issues? What are you doing collectively to improve matters?**  Yes, anecdotal evidence does suggest that other schools are facing similar challenges. However, our proportion of SEND is higher than many schools, so problem is more intense for us. An attempt to apply collective pressure to LA via HT network is underway. NYCC have commissioned a SEND review, but with incredibly short timescale for turnaround. | |
| **Actions Arising / Resolutions 21/50** | | |
| N/A | | **NA** |

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| **21/51** | **Discuss H&S – 21/51** | |
| *Summary of Discussion*  (including  questions and responses) | *Lead – Chair*  *Purpose – Information*   * Review of current COVID protocols and school’s position:   **Proposal:** that despite national change to Covid protocols from the 20th July, that the school proposes that for the last 4 days of term no changes to the current NYCC risk assessment are made. **All agreed.**  **What are the figures currently regarding contact/cases in school, and Is there a number of staff that we feel would be such an impact to require closing school fully for operational grounds?**  The issue really arises if the number of close contacts exceeds the number of bubbles off. The issue is if 3 teachers are off and only one bubble for example that would probably result in the need to close some classes. Online live lessons have been reinstated for Owls, and pastoral provision is being maintained via staff isolating and working from home.  **How do we stand legally if we are sending children home and parents then have to be at home from jobs?**  We would address concerns directly to NYCC who have not changed their protocol as yet. | |
| **Actions Arising / Resolutions 21/51** | | |
| Proposal re Covid protocols  Agreed in full (6) Nil abstained  Head will inform parents | | **Head** |

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| **21/52** | **Discuss AOB – 21/52** | |
| *Summary of Discussion*  (including  questions and responses) | *Lead – Chair/Clerk*  *Purpose – Information*  *NA* | |
| **Actions Arising / Resolutions 21/52** | | |
| NA | | **Clerk** |

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| **21/53** | **Confirm Date of Next Meeting – 21/53** | |
| *Summary of Discussion* | *Virtual Zoom TBC - 12th October 1330* | |
| **Actions Arising / Resolutions 21/** | | |
| NA | |  |