

## Behaviour Management Policy

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Policy reviewed and adopted by Governing Body on:	March 2016
Method of communication:	Staff INSET website
Date of next review:	April 2018

All staff at our School are committed to the development of positive relationships and a happy, caring environment. We encourage the highest standards of behaviour to create the best possible opportunities for learning and for personal, social and emotional development.

### Aims:

- To maintain a calm, purposeful and happy atmosphere within the school
- To foster positive caring attitudes which value and celebrate individuals' efforts and achievements.
- To raise awareness of appropriate behaviour through making boundaries of acceptable behaviour clear, taking account of pupil's maturity and additional needs.
- To encourage increasing independence and self-discipline so that each child learns to accept responsibility and successfully manage his/her own behaviour
- To have a consistent approach to behaviour management throughout the school.
- To help pupils staff and parents work in partnership with a sense of direction and feeling of common purpose in responding to behaviour and the maintenance of a positive ethos

### Rules:

We have adopted the general code: '**We respect, We care, We do our best.**' These expectations apply to all situations; they will be discussed and understood in class in an age-appropriate way. They will be revisited regularly, when the class responses will be recorded for reference and displayed. Individuals or groups who need more prescriptive directions will have additional support and guidance.

### Children's responsibilities are:

- To understand and follow the behaviour expectations in school :
- Work to the best of their abilities, and allow others to do the same
- To positively encourage others, treating them with respect and fairness
- To follow the instructions of school staff
- To take care of the property and environment of our school
- To co-operate with other children and adults.

### Staff responsibilities are:

- To treat all children fairly and with respect
- To raise children's self-esteem and develop their expectations through a positive, open mindset which does not limit potential
- To teach and reinforce expectations continuously in class and around school
- To provide a challenging, interesting and relevant curriculum
- To create a safe, pleasant and stimulating environment, physically and emotionally

- To use expectations and sanctions clearly and consistently
- To be a good role model
- To form a good relationship with parents so that all children can see that the key adults in their lives share a common aim
- To recognise that each pupil is an individual so that we work to meet their individual needs
- To use a range of skills and strategies to engage pupils and to redirect and defuse situations

#### **Parents' responsibilities are:**

- To make children aware of appropriate behaviour and its importance in school.
- To be aware of the school rules and behaviour expectations
- To encourage independence and self-discipline
- To show an interest in all that their child does in school
- To foster good relationships with the school
- To support the staff and school in the implementation of this policy

#### **Praise and Rewards:**

- Spoken praise
- Special privileges
- Individual, group or class rewards (e.g. merits, Golden Time, Always awards)
- House points (merits)
- Certificates and stickers
- Receiving certificates in "WOW" assemblies
- Spoken praise to parents
- Notes of praise sent home
- Access to Golden Time where used as a reward
- Earning 'lost' time back where appropriate

#### **Consequences:**

1. A LOOK
2. A polite reminder of what is expected
3. A spoken warning of consequence and redirection
4. A second warning and consequences delivered which might include:
  - Removal from the group within the class
  - Loss of minutes off break/lunch play
  - Loss of Golden time or other privileges
5. Persistent mis-behaviour has further consequences:
  - Removal from the classroom for the rest of the lesson
  - Removal from the classroom for the rest of the morning or afternoon session
  - Referral to senior staff
  - Referral to Headteacher
  - Contact with parents
  - Use of a behaviour log to monitor
  - Creation of an Individual Behaviour Plan
  - Possible involvement of outside agencies
  - Exclusion procedures fixed term or permanent

#### **Consequences at lunch time:**

- A polite reminder of expectations to redirect positively
- Second reminder and warning of time out with a duty adult for a short period of time.
- Deliver consequence: to stand with the duty adult for given time
- Asked to leave the playground and be referred to teacher/senior staff.

### **The use of Restorative practices:**

In responding to incidents of conflict or unacceptable behaviour all staff will use our agreed restorative practice to lead a review of what happened, reconcile and redirect children to improve future behaviour. The outcome may be to agree consequences. The following protocol and series of questions will be used as a basis for a consistent approach. If possible the alleged perpetrator will be questioned first. **At the end of the process the participants should be asked if they have been dealt with fairly and asked if they have anything else they would like to say.**

#### **1. Restorative questions responding to the alleged perpetrator:**

- What happened?
- What were you thinking about at the time?
- What have been your thoughts since?
- Who has been affected by what you did?
- In what way have they been affected?
- What do you think needs to happen next?

#### **2. Restorative questions responding to those allegedly wronged:**

- What happened?
- What were your thoughts at the time?
- What have been your thoughts since?
- How has this affected you and others?
- What has been the hardest thing for you?
- What do you think needs to happen next?

### **Dealing with More Difficult Behaviour:**

- For children who are not showing a positive response to our school expectations and consequences a more personalised approach is needed backed up by detailed record keeping of incidents and an Individual Behaviour Plan.
- Additional staffing will be used to support better outcomes in class and/or break times.
- In consultation with parents, referral to outside agencies such as EMS for Behaviour Support, EP, CAMHS will be made.
- Staff will deploy a range of engagement strategies; de-escalation and distraction to manage situations of challenge; if necessary Restrictive Physical Intervention (RPI) will be used to ensure safety and good order (see policy).

### **Early Years:**

The same aims, responsibilities, and general rules underpin the Early Years as well as KS1 and KS2. EY children also share playground and dinnertime expectations with the rest of the school. EY has rewards and consequences which reflect the same practice and ethos as the rest of the school however events are reviewed in light of each child's individual development; timeout is used on a thinking chair when required.

### **The Role and Responsibilities of the Governing Body:**

The governing body has the responsibility of setting down these general guidelines on standards of discipline and behaviour and of reviewing their effectiveness. The governors support the headteacher in carrying out these guidelines however the headteacher has the day-to-day authority to implement the school's positive behaviour policy.

### **Fixed term and permanent exclusions:**

Only the headteacher has the authority to exclude a pupil from school; NYCC guidelines will be followed. This is to be used as a last resort. The headteacher may exclude a pupil for one or more fixed periods, for up to 45 days in any one school year. The headteacher may also exclude a pupil permanently. It is also possible for the headteacher to convert fixed-term exclusion into a permanent exclusion if the circumstances warrant this.

If the headteacher excludes a pupil he/she informs the parents immediately, giving reasons for the exclusion. At the same time the headteacher makes it clear to the parents that they can, if they wish, appeal against the decision to the governing body.

The headteacher informs the LEA and the governing body about any permanent exclusion and about any fixed-term exclusions beyond five days in any one term. The governing body itself cannot exclude a pupil or extend the exclusion period. The governing body has a discipline committee, which considers any exclusion appeals on behalf of the governors.

When an appeals panel meets to consider exclusion, they consider the circumstances in which the pupil was excluded, consider any representation by parents and the LEA and whether the pupil should be reinstated.

If the governors' appeals panel decided that a pupil should be reinstated, the headteacher must comply with this ruling.

### **Monitoring:**

The headteacher monitors the effectiveness of this policy. 'SEN' and 'Vulnerable pupils' are weekly agenda items at staff meetings; each class maintains a logbook which includes incidents of behaviour; the MSA team also has a reporting log as does the SLT. The Headteacher reports to the governing body and will recommend any future improvements to this policy.

The headteacher keeps a record of any pupil who is suspended for a fixed-term or permanently excluded, reporting this to the governing body and LA. It is the responsibility of the governing body (through the Headteacher) to monitor the rate of suspensions and exclusions, and ensure that the school policy is administered fairly and consistently.

### **Review:**

The governing body reviews this policy every two years. The governors may, however, review the policy earlier if the Government introduces new regulations, or if the governing body receives recommendations on how the policy might be improved.

See also:

- >Restrictive Physical Intervention (RPI) policy
- >Behaviour tracking sheets/behaviour logs
- >Individual behavior plan/risk assessment/crisis arc.