NORTH YORKSHIRE CHILDREN & YOUNG PEOPLE'S SERVICE LEEMING (RAF) COMMUNITY PRIMARY SCHOOL Minutes of a Governing Body Meeting held on Tuesday 23 February 2016

Present: J Rosamond (Chair), C Nuttall (acting Headteacher), A Fox, K Davies, M Sands, N Wiltshire, R Neasom

In Attendance: M Lambert (Clerk)

Apologies were received from: N Gaulder, S Hillbeck – consent was given to their absence.

		Action
16/02	CONFIDENTIAL ITEM – The staff left the meeting for this item	
	To Consider the Headteacher's Performance Management	
	END OF CONFIDENTIAL ITEM – The staff returned to the meeting.	
	END OF CONFIDENTIAL ITEM - The stall returned to the meeting.	
16/03	To Receive any Declarations of Interest	
	There were no declarations of business interests.	
16/04	To Agree the Minutes of the Previous Meetings and Discuss Any Matters	
	Arising	
	The minutes of the meetings held on Tuesday 8 December 2015 and	
	Thursday 21 January 2016 had been circulated prior to the meeting.	
	Resolved: That the minutes of both meetings be agreed as a correct	
	record and signed by the Chair.	
	The governor vacancy was discussed and possibilities suggested. Natalie	
	agreed to ask Ute Oliver in the first instance.	NW
	The Foundation Stage grassed area was an on-going problem. It was felt	
	that a big investment should be made for this area. It was suggested that	
	funding may be available from the Benevolent Fund. Natalie agreed to clarify.	NW
	A price had also been sought for the other playground upgrade. It was felt	
	that the school required freshening up. It was suggested that a self-help group should be gathered.	
	It was noted that Robert Campbell would be starting in school on 11 April	
	2016 and confirmation of appointment had been given. It was suggested	
	that an invitation be sent to him to attend the next Governing Body	
	meeting.	
16/05	To Receive Any Correspondence	
	It was noted that the NGA access was available for the Chair of	
	Governors. Other email addresses would be given to the school office in	
	order for them to be able to access this on line.	
16/06	To Ratify Staff Governor Appointment – Consider Other Vacant Governor	
	Post	
	It was noted that Kate Davies had been nominated to continue as the staff	
	Governor. This was confirmed.	

16/07	To Possive the Headteesher's Penert	
16/07	<u>To Receive the Headteacher's Report</u> The acting Headteacher's report had been circulated prior to the meeting	
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	 and the following noted: The record of visit from the SIA had been sent out to Governors. 	
	Leadership and Management had been rated as outstanding but it	
	was felt this should be rated as good due to the new Headteacher and	
	changes to the Leadership Team.	
	The summary data for the Autumn term had been included in the Use data are discussed for	
	Headteacher's report. The SIA was happy that the grading of good for	
	the quality of teaching should remain.	0 11
	A brief overview of the School Development Plan would be drawn up	CN
	to include the playground issues.	
10/00	To Dessive the Cummon data for the Autumn Terms torgets for the and of	
16/08	To Receive the Summary data for the Autumn Term; targets for the end of	
	the year; changes to Y2 and Y6 SATs	
	SATs are now different for this year. A parents' meeting would be held on	
	Monday 29 February 2016 that governors would be invited to.	
	It was noted that there was now no levelling	
	 It was noted that there was now no levelling. They are looking at 100 being around the average for children. 	
	The new curriculum being more demanding will look different. The appendix working hard to put programmes in place for beaster.	
	The school is working hard to put programmes in place for booster	
	sessions.	
	There had been a massive turnover of children since September with	
	40 leavers and four more due to leave. The impact on staffing had	
	been huge.	
	Question – What was the transition work with the new children's	
	previous schools – it was noted that this had been varied with a lot	
	limited. It was suggested that feedback may be helpful. It was felt	
	that learning style affects the children. A national transition	
	document is being drawn up.	
	Question – Are parents informed about this – it was noted that	
	meetings with new children's parents take place early on arrival.	
	meetings with new children's parents take place early on arrival.	
	There are a lot of children on the SEN register or raising concern. Mrs	
	5 5	
	Clark has taken on the emotional support role. May need to look at	
	funding for a part-time member of staff. Pastoral needs keep	
	increasing with the teaching assistants working flat out to support the	
	children concerned. It was felt that there was a need for additional	RN
	space as a break-out space. It was felt that grants may be available.	
	Richard agreed to get hold of the paperwork.	
16/00	To Consider the Cabool Londorship Torrate care ad with the OLA to	
16/09	To Consider the School Leadership Targets agreed with the SIA to	
	include discussion of Action Plan for the Governing Body	
	The SIA had discussed the school leadership targets with the school. An	
	outline of the objectives was circulated at the meeting:	
	Dejective 1 Accomment evetome	
	 Objective 1 – Assessment systems. Objective 2 – Loadership, management and governance. 	
	 Objective 2 – Leadership, management and governance. Objective 2 – Respond to observing hologying and posterial poods of 	
	 Objective 3 – Respond to changing behaviour and pastoral needs of the surrent schort 	
	the current cohort.	
	Quartian During the transition would a more visible presence from	
	Question – During the transition would a more visible presence from	
	the Governing Body be required for reassurance – staff concerns	
	should be listened to and this does come over positively to staff. It	

	was felt that governor visits should be increased.	
16/10	To Consider Policy Review and Safeguarding Audit; amendment to Budget Management Policy The policy review had been undertaken along with the safeguarding audit. The Whistleblowing Policy had been circulated and was adopted at the	
	meeting. The Budget Management Policy was amended to clarify the composition of the 'Finance Committee'.	
	The SFVS would need to include amendment to the Emergency Procedures. Christine agreed to look at these and report back to the Governing Body. Richard agreed to get the staff to look at spaces available on the base.	CN RN
16/11	To Receive feedback/updates from Governors' attendance at meetings or training sessions A list of visits and meetings had been circulated to Governors.	
	 Question – Had there been any work from STEM in school. It was suggested that this be arranged. Jayne had attended the Swaledale Alliance meeting and had brought along information on British Values. This had been covered in the Headteacher's report. Information on a Framework for Governance and Questions for Governors to ask the Headteacher and Target Tracker was also given out. 	RN
16/12	To Receive Any Other Business Staff Absence Scheme It was suggested that the teaching staff be insured from day 6 and not to include MSAs or GTAs. HLTAs should be covered from day 6. This was agreed. This would equate to £13k per annum.	
16/13	To Confirm the Date of the Next Meeting Tuesday 22 March 2016 at 4.00 pm to 5.30 pm – SFVS to be signed off.	ALL

There being no further business the meeting closed at 5.30 pm.

23 February 2016